

PRIVACY ACT STATEMENT AND AUTHORITY: Privacy Act of 1974 as amended applies. This document may contain information which must be protected in accordance with DOD 5400.11R, AFI 33-129, and AFI 33-332, and it is for official use only.

AUTHORITY: DAF is authorized to collect the information requested pursuant to 10 U.S.C. § 9013, Secretary of the Air Force, and Public Law No: 110-417, Subtitle E – Education and Training, as implemented by Department of the Air Force Instruction (DAFI) 36-2670, Total Force Development. DAF is authorized to collect your Social Security Number (SSN) by Executive Order 9397 (November 22, 1943), as amended by Executive Order 13478 (November 18, 2008).

PRINCIPAL PURPOSE: Information is collected to ensure accurate and positive identification of individuals for access to education benefits, the maintenance of education and tuition assistance records. **ROUTINE USES:** <https://aiportal.us.af.mil/privacyactstatement.html> **DISCLOSURE IS VOLUNTARY:** Failure to provide the requested information may result in denial to access the system.

LAST NAME, FIRST NAME, MIDDLE INITIAL: [REDACTED]	RANK: [REDACTED]	DOS: [REDACTED]	INSTITUTION STUDENT ID: [REDACTED]
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ORGANIZATION: [REDACTED]	DUTY PHONE: [REDACTED]	SCHOOL / UNIVERSITY: TEMPLE UNIVERSITY
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COURSE DESCRIPTION	DATES	LVL	LOC	CREDIT TYPE	CREDITS	CREDIT COST	TOTAL FEES	GOV COST
ADV1102 - Intro to Advertising	01/14/2025 - 05/09/2025	C	A	SH	3	\$548.00		\$750.00
ADV1101 - Intro to Media & Society	01/14/2025 - 05/09/2025	C	A	SH	3	\$548.00		\$750.00
ADV1103 - Digital Media and Advertising	01/14/2025 - 05/09/2025	C	A	SH	3	\$548.00		\$750.00

Check if VA Top-Up will be used

TOTAL INSTRUCTIONAL FEES:	TOTAL TUITION: \$4,932.00	TOTAL GOVERNMENT COST: \$2,250.00	TOTAL STUDENT COST: \$2,682.00
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CONDITIONS

I agree that no changes will be made in the above course(s) or dollar amounts without the approval of the issuing education staff; otherwise, I will pay the difference to the Air Force and/or the school. I understand that the Air Force will pay 100% of my tuition up to \$250 per SH and \$166.66 per QH. I understand that my annual fiscal year CAP is \$4500. I agree to pay the remaining amount and any other costs. IAW AFI 36-2670, I will reimburse the Total Government Cost above for non-completions, withdrawals, or unsatisfactory grades due to reasons within my control. I understand that it is my responsibility to ensure my grades are updated in the AF official system of record (AFAEMS/AFVEC). Grades that are 60 days past term end date are considered overdue and will prevent me from applying for TA and will result in reimbursement of TA. I hereby voluntarily authorize the amount to be withdrawn from my pay if it is determined that my failure to complete the course was not due to circumstances beyond my control. Collection of this debt will be in accordance with DoDFMR, Vol 7A, Chapter 50 and AFMAN 65-116, 70.21. I authorize the release of academic information (i.e. Course grades, degree/certification completion status etc.) by the above institution to the Air Force (PL 93-568). I understand that official documentation of degree completion must be provided to the education center before TA will be authorized for another degree for which TA may pay. While most Academic Institutions (AI) load degree completions in the AI Portal, it is ultimately the member's responsibility to ensure the education level is updated. All policies and conditions in the AFI 36-2670 apply. I understand that this application does not guarantee that funds are available and that the United States Air Force has no obligation to fund this application until it has been approved (within 5 business days) by the Education Services Officer. I understand that TA for courses starting in the next fiscal year is conditional until the receipt of the TA funds. I certify that the information on this application that I have provided is correct to the best of my knowledge.

INITIAL: <input checked="" type="checkbox"/>	I will inform my Commander and/or supervisor of my enrollment in the above course. If necessary, I will disenroll from the above course. I understand that withdrawing from a course after the term start date may result in a financial debt which may require me to reimburse the Air Force.
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SIGNATURE OF APPLICANT: ** // DIGITALLY SIGNED BY [REDACTED] // **	DATE: 1/12/2025 4:04:36 PM
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INITIAL: <input checked="" type="checkbox"/>	Approved. The applicant has been counseled and is considered qualified for the course. Eligibility is based on the certification above.
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DISAPPROVED BECAUSE:

SIGNATURE OF RESERVE EDUCATION AND TRAINING OFFICE REPRESENTATIVE: ** // AUTO APPROVED // **	DATE: 1/12/2025 4:02:55 PM
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Submitting Invoices:
Invoices must be submitted through the Academic Institution (AI) Portal. If you do not have an AI Portal account, you may register by visiting <https://aiportal.us.af.mil>. If you need assistance submitting an invoice, please email aiportal@bamtech.net or call 334-517-6172.

Questions regarding payment of this tuition assistance document should be directed to ARPC Education Services: arpc.dptte.educationservicesorgbox@us.af.mil or call 720-847-3715

DOCUMENT INFORMATION:



TA-6602041